



VFW 7835
Riley Stephens Memorial Post
3670 W. US Hwy 377
Granbury, TX 76048

RILEY STEPHENS MEMORIAL POST 7835 MEMORIAL HALL RENTAL AGREEMENT (**NON-MEMBERS**)

Telephone: _____

Date of Event: _____

Full Description of Event: _____

If the nature of the Event, as described above, changes prior to the scheduled date of the Event, VFW Post 7835 must be notified of those changes.

The following information is general information relating to Hall Rentals Fees:

- Basic hall Rental is determined by the duration of Event and Facilities utilized.
- Deposit covers the cleaning and sterilization of Hall and Bathrooms before and after event.
- Deposit must be paid by Renter, as follows: A Credit Card must be on file for any incidentals and/or damages prior to set up or staging any event.

Less than 3 -hour Event (\$300 Total)	Greater than 3 -hour Event (\$650 Total)
\$150 non-refundable Date Hold Deposit to be paid upon completion of this form	\$150 non-refundable Date Hold Deposit to be paid upon completion of this form
\$150 to be paid before the staging of the event.	\$500 to be paid before the staging of the event.

* Note: This Deposit will be fully refunded should the Post reject your Request to stage your Event.

Rules and Regulations:

- 1 Post 7835 Members are prohibited from renting the Hall on behalf of a non-Member.
- 2 The Hall must be left completely clean of Event material, signs, decorations, etc. If not, additional Cleaning Charges may be assessed.
- 3 No alcoholic beverages of any kind are to be brought into or removed from the premises. All alcoholic beverages must be purchased from the VFW Canteen and consumed inside the VFW premises. Absolutely no alcoholic beverages are to be transported and/or consumed outside the VFW premises and/or in and around the VFW front parking lot (and that includes sitting on, or in, a vehicle).
- 4 The Renter is responsible for any damage to the Hall and its property. If damages occur, the Renter agrees to pay reasonable repair costs (including materials, equipment rental and labor).
- 5 The Renter must always be present during their Event and is fully responsible for the actions of their guests. No disturbances (fights, drunkenness, or abusive profanity) will be tolerated. Violators will be removed from the premises and will not be allowed back on the Property.
- 6 VFW Post 7835 reserves the right to shut down any Event that could potentially cause embarrassment to the Veterans of Foreign Wars.
- 7 Parents are responsible for the behavior of their children at all times.

The VFW Post 7835 wants to provide a safe, comfortable, and pleasant venue for you, your guests, our Members and Patrons.

For questions please contact:

Joel Harney - Post Commander: (817) 304-2441

Gregory Goss - Post Quartermaster: (682) 438-2767

Signature: _____

Date: _____